

Job Position: Pastoral & Youth Ministry Coordinator

Holy Family has an exciting opportunity for someone to work with the Pastor to build relationships with the children, youth and staff at our schools within parish boundaries. The individual will also work with the Pastor with some of the everyday parish life tasks.

This is a permanent full-time position, working 140 hours per month with a flexible work week to accommodate the few times you work in the evenings or part of a weekend delivering programming or assisting the Pastor.

You must be a confident self-starter, creative, flexible, independent AND be able to work in a team environment. You must be able to deal with all personality types in a positive and proactive manner.

You **must be** a practicing Catholic, and able to discuss and defend the teachings and practices of the Catholic faith.

The current salary range is from \$19.50 to \$22.50 and starting salary is dependent upon education, training and experience. The earthly benefits are few, but the real treasure is immeasurable.

Activities include, but are not limited to:

- Working with the Pastor to build age appropriate spiritual formation opportunities
- Ensuring the delivery and promotion of such programs and events
- Recruiting, training and supporting youth leaders
- Liaising with the Archdioceses' youth coordinator and other youth ministers

Knowledge, Skills & Abilities:

- leadership skills to encourage, motivate and engage others
- planning and organizational skills and follow through
- interpersonal (oral and written) communication skills
- facilitate meetings and make presentations

Education – preference will be given to those who have some or all the following:

- Knowledge or background in pastoral ministry, or youth ministry
- Willingness to participate in professional development OR willingness to pursue the lay ministry or a youth ministry certification program
- Education / studies in Religious studies or Theology is an asset

Resumes and a covering letter should be sent to Holy Family Parish, 1021 McCarthy Boulevard N., Regina, S4X 3P9 and marked to the attention of the Selection Committee; or electronically to the secured e-mail address of Jeanette@holyfamilyregina.ca and in the subject line enter "Pastoral & Youth Ministry Coordinator Position ". A detailed job description is available upon request.

All applications will be kept confidential. Candidates selected for further consideration will be contacted.